



MALMESBURY TOWN COUNCIL

Minutes of the **Policy and Resources** Committee Meeting

Held in Malmesbury Town Hall on **Tuesday 10th December 2024 at 7pm**

Present; Cllrs S D'Arcy, R Hastings, C Ritchie, P Exton, J Slade, L Crawford-Price and G Grant.

Also present: Claire Mann (Town Clerk) and Cllrs I Wallis and K Drake.

PR/24/93 To receive Declarations of Interest

There were no declarations of interest.

PR/24/94 To receive apologies

Apologies received from Cllrs W Jones and S James.

PR/24/95 Public Question Time in respect of items included in this agenda.

No public questions were received..

PR/24/96 To approve minutes of the meeting held on the 12th November 2024

The minutes were approved and signed as a correct record.

Cllr Grant arrived

Cllr D'Arcy proposed that the issue of the Post Office closure be discussed as a matter of urgency in accordance with Standing Order 16(e). Following discussion it was resolved that a letter will be written by the Mayor in response to that received from the Post Office, stating the Town Council's dissatisfaction with its response and that Roz Savage, MP and the CEO of the Post Office will be contacted also.

PR/24/97 To consider correspondence from Cherkasy.

Following discussion it was agreed that a letter will be sent from the Mayor to the Foreign Secretary in support of the President of Ukraine's Victory Plan.

PR/24/98 To consider proposal from Service Devolution and Asset Transfer working group and/or determine next steps.

Following discussion it was noted that the working group had not met and that it would be disbanded. The item of business will be added to the January meeting of the Council and Cllrs Exton and D'Arcy will work together on the format of its presentation to Full Council.

PR/24/99 To consider request from Cemetery Chapel working group of £10k to be allocated to the project from CIL funds.

Cllr Wallis outlined the project to members and following discussion it was agreed to allocate £10k of CIL receipts to the Cemetery Chapel project.

PR/24/100 To consider grant funding request from the Carers Café (from October 2024)

It was resolved to grant the Carers Café £500 for its 2025/26 financial year.

PR/24/101 To consider Income and Expenditure report and financial summary, noting any potential CIL expenditure.

The report was noted. The Clerk stated that a payment in the region of £3k will be made shortly for the replacement of the alarm system that had been obsolete and therefore irreparable.

PR/24/102 To consider budgetary requirements for 2025/26

Members worked through the budget proposal line by line. It was agreed that some of the budgeted expenditure would meet CIL eligibility requirements. The Town Clerk was asked to contact the CIL department of Wiltshire Council to clarify if suggested items did meet the requirements.

The Budget will be re-examined on the 6th January before the precept request is submitted to Wiltshire Council.

Meeting closed at 8.27pm